

UNMC Student Fee Descriptions  
Academic Year 2024-2025

## College of Allied Health Professions

Fee Name		Fee Description
<b><u>COURSE FEES</u></b>		
CAHP 670 Patient-Centered Care I Fall Course Fee	Fall Semester	Covers access to the Vector Solutions platform which is part of the curricular content for student training required of all students enrolled in this course.
<b><u>Cardiovascular Interventional Technology</u></b>		
CVIT Fall Course Fee	Fall Semester	Covers Trajecsyst enrollment fee for clinical courses (MITS 473/673R and 474/674R). Trajecsyst is an online clinical management and tracking system. The fee is paid to Trajecsyst prior to the start of the fall semester of each program year & covers both semesters.
<b><u>Clinical Perfusion</u></b>		
Perfusion 1 Fall Course Fee (Year 1 CPE Only)	Fall Semester	Covers N95 Fit Testing for CLPR 506
Perfusion 2 Fall Course Fee (Year 2 CPE Only)	Fall Semester	Covers EXXAT annual subscription and license fees (\$200); BLS training (\$90); drug panel screens (\$40); and access to My Clinical Exchange (\$30); one hour of statistical analysis from UNMC biostatistics department (\$95).
<b><u>Cytotechnology</u></b>		
CYTO1 Fall Course Fee		Cytotechnology Microscope Eyepiece Camera Fee (\$100), Fall Microscope Rental (\$100), Virtual Microscopy Fee (includes license renewal and digitization & annotation of slides) (\$700), and access to the Vector Solutions platform for student training (\$6)
CYTO1 Spring Course Fee		Spring Microscope Rental (\$75); Virtual Microscopy Fee (includes digitization and annotation of slides) (\$525); includes an accrual for cameras for student microscopes and microscope replacement on a cyclical basis.
CYTO1 Summer Course Fee		Summer Microscope Rental (\$100) and Virtual Microscopy Fee for digitization and annotation of slides (\$150)
CYTO2 Fall Course Fee		Fall Microscope Rental (\$100) and Virtual Microscopy Fee (includes license renewal and digitization & annotation of slides) (\$700)
<b><u>Diagnostic Medical Sonography</u></b>		
DMS Fall Course Fee	Fall Semester	Covers Fall course fees for SDMS Membership fee* (\$45), Trajecsyst enrollment fee** (\$125), and Scan Bands used in both clinical and lab scanning (\$30). *Membership to the SDMS is required so students can access the Journal of Diagnostic Medical Sonography and the related CE quizzes used in a number of courses. **Trajecsyst is an online reporting system that tracks student attendance, clinical evaluations, and exam competencies.
<b><u>Genetic Counseling</u></b>		
GC 1 Fall Course Fee (Year 1 Only)	Fall Semester	Covers Fall course fees for standardized patient costs (\$27.50) for GENC 610 and registration for Resolved Through Sharing workshop, a workshop designed to meet the bereavement care needs of genetic counseling students (\$40)
GC 1 Spring Course Fee (Year 1 Only)	Spring Semester	Covers Spring course fees for standardized patient costs (\$27.50) and Intercultural Development Inventory (\$12) for GENC 611; student license to use Typhon software for clinical rotations (\$100); Capstone Project fee to support consultation with stats and other capstone-related charges earlier in the program (\$100).

GC 2 Fall Course Fee (Year 2 Only)	Fall Semester	Covers Fall course fees for strength assessment tool for GENC 710 (\$30); student membership to the National Society of Genetic Counselors (NSGC) in GENC 710 (\$95); registration for Resolved Through Sharing workshop, a workshop designed to meet the bereavement care needs of genetic counseling students (\$40); Capstone Project fee to cover statistician support and other Capstone-related needs (e.g. transcription or coding software) for GENC 721 (\$188); IPE session for GENC 781 with Medical Nutrition program cost of standardized patient (\$33)
GC 2 Spring Course Fee (Year 2 Only)	Spring Semester	Covers Spring course fees for board practice exam (\$55) for GENC 711 and Project DOCC, which is a national curriculum designed by parents of children who have chronic illness or disability, using parents as teachers; the Genetic Counseling program partners with this program and each student interviews one parent (\$75) for GENC 718.
<b><u>Magnetic Resonance Imaging</u></b>		
MRI Fall Course Fee	Fall Semester	Covers student licensing fees to use ScanLabMR, a virtual laboratory for MRI scanning (\$700); and Trajecsyst enrollment fee for MITS 465R/665R (\$100). Trajecsyst is an online clinical management and tracking system.
<b><u>Medical Imaging &amp; Therapeutic Sciences</u></b>		
MITS 434S Vascular Sonography Externship	Per Course	Covers Trajecsyst enrollment fee; NDS students only
MITS 436S Adult Cardiac Sonography Externship	Per Course	Covers Trajecsyst enrollment fee; NDS students only
MITS 634S Vascular Sonography Externship	Per Course	Covers Trajecsyst enrollment fee; NDS students only
MITS 636S Adult Cardiac Sonography Externship	Per Course	Covers Trajecsyst enrollment fee; NDS students only
<b><u>Medical Laboratory Science</u></b>		
MLS Fall Course Fee (formerly named MLS Manual Fee)	Fall Semester	Covers Fall course manuals needed in biohazardous areas for MLS 407, 408, 409, 410, 411 (\$30); maintenance and replacement of microscopes on UNMC Omaha and Kearney campus (\$45); and access to the Vector Solutions platform for student training (\$6)
<b><u>Medical Nutrition Education</u></b>		
MMN1 Fall Course Fee	Fall Semester	[fee currently on moratorium] Covers student licenses for Typhon software for clinical rotations (\$90) for MNED 710; registration fee for MyClinicalExchange for rotations at Children's Hospital (\$20) for MNED 730; N95 fit testing (\$75); standardized patient fees (\$40) for MNED 732; ServeSafe certification (\$35) for MNED 710; and standardized patient fee (\$40) for MNED 777.
MMN1 Spring Course Fee	Spring Semester	[fee currently on moratorium] Covers Spring course fees needed for Standardized Patients (\$40) for MNED 787
MMN1 Summer Course Fee	Summer Semester	Covers Summer course fees needed for Registered Dietitian Exam study guides (\$40 for Inman Seminars guide, \$163 for Eat Right Exam study guide)
MMN2 Fall Course Fee	Fall Semester	Covers Fall course fees needed for \$50 for Gallup Clifton Strengths finder tool; \$40 for standardized patient fee for MNED 760; \$50 poster (MNED 790); and supplies for the student cooking demonstration project (\$10) in MNED 766

<b><u>Occupational Therapy</u></b>		
OTD1 Fall Course Fee	Fall Semester	Covers EXXAT Licensing (\$100); EXXAT Student Subscription (\$120); ICE Video Subscription (\$30); AOTA Membership (\$75) for OCCT 501 and OCCT 520; N95 fit testing (\$75); standardized patients (\$120); and access to the Vector Solutions platform for student training (\$6)
OTD1 Spring Course Fee	Spring Semester	Covers fees for Simucase, which is an online learning platform that connects students to videos and simulations (\$110); and standardized patients (\$60)
OTD1 Summer Course Fee	Summer	Covers standardized patients (\$60).
OTD2 Fall Course Fee	Fall Semester	Covers annual membership for students to the American Occupational Therapy Association (AOTA) (\$75); N95 fit testing (\$75); standardized patients for OSCE and SPACE labs (\$120); EXXAT software and student fee per license (\$120); and the Fieldwork Performance Assessment (\$27) for OCCT 552.
OTD2 Spring Course Fee	Spring Semester	Covers the Fieldwork Performance Evaluation tool (\$27) and Simucase annual license (\$110).
OTD3 Fall Course Fee	Fall Semester	Covers AOTA Membership (\$75) which includes required course materials for OCCT 712; and EXXAT license fee (\$120).
<b><u>Physical Therapy</u></b>		
PT1 Fall Course Fee (Year 1 PT Only)	Fall Semester	Covers N95 Fit Testing and 3 masks (\$72) and the Wellness Inventory for PHYT 560 (\$4).
PT1 Spring Course Fee (Year 1 PT Only)	Spring Semester	Covers clinical education data management software system access for PHYT 500 (\$25); clinical education ID badge (\$5); supplemental materials and supplies for biomechanics demos for PHYT 505 (\$10); Standardized Patients for Omaha & Kearney (\$12) for PHYT 523.
PT2 Fall Course Fee (Year 2 PT Only)	Fall Semester	Covers clinical education data management software system access (\$20); annual subscription for PT CPI 3.0 tool (\$4); Wellness Inventory (\$4); and community participants for lecture panel (\$2)
PT2 Spring Course Fee (Year 2 PT Only)	Spring Semester	Covers Supplemental instructional design, educational technology, advanced teaching items, and equipment replacement (\$160); N95 Fit Testing and 3 masks (\$75); and AIMS standardized testing booklet for the Standardized Testing in Pediatrics lecture (\$1).
PT2 Summer Course Fee (Year 2 PT Only)	Summer	Covers Summer course fees for annual subscription of CPI tool (\$4): clinical education data management software (\$25)(PHYT 650)
PT3 Fall Course Fee (Year 3 PT Only)	Fall Semester	Covers Fall course fees for clinical education data management software system access for PHYT 700 (\$25); Clinical performance instrument tool (\$4)
PT3 Spring Course Fee (Year 3 PT Only)	Spring Semester	Covers Spring course fees for annual subscription of CPI tool (\$4) and the EXXAT clinical education data management software (\$25) for PHYT 701; and the Academic PEAT for PHYT 751 (\$79)

<b><u>Physician Assistant</u></b>		
PA1 Fall Course Fee (Year 1 PA Only)	Fall Semester	Covers AAPA student membership dues, which all PA students are required to join.
PA1 Spring Course Fee (Year 1 PA Only)	Spring Semester	Covers Replacement of consumable lab items such as towels, buckets, surgical instruments, scissors, cotton balls, tongue depressors, Q-tips, ear speculums, pig feet, sutures, needles, training vials, syringes, sterile gloves, EKG paper, EKG electrodes, lubrication, chuck pads, casting tape, splinting material, padding, stockinette, alcohol prep pads, punch biopsies, ultrasound gel, speculums; also covers periodic replacement of capital equipment, including replacement of simulation task trainers and technology, EKG machines, cast saw, ultrasound machine accessories, physical examination equipment and exam beds (\$49) for PHAS 630; access to Vector Solutions platform for student training (\$6); and standardized patients (\$50) for PHAS 650
PA1 Summer Course Fee (Year 1 PA Only)	Summer	Covers Replacement of consumable lab items such as pig feet, sutures, needles, training vials, syringes, sterile & nonsterile gloves, catheter kits, NG tubes, lubrication, chuck pads, alcohol prep pads, ABG kits, IV start kits, gauze, coban, oranges, blood collection tubes, venipuncture kits, punch biopsies, surgical pens, rulers, surgical staples, surgical staple removers, chest tube kits, central line kits, ultrasound gel, speculums, IUD training kits, towels, surgical instruments, scissors and surgical scrubs; periodic replacement of capital equipment, including replacement of simulation task trainers and technology, ultrasound machine accessories, intubation equipment, physical examination equipment, exam beds and handheld ultrasounds; also covers skills workshops and standardized patients (SPs) for GU exams (including travel if required) (\$160) for PHAS 636; poster development and presentation (\$20) for PHAS 670; ACLS and PALS instruction (\$300) and standardized patients (\$50) for PHAS 655
PA2 Fall Course Fee (Year 2 PA Only)	Fall Semester	Covers standardized patients (\$12.50), skills workshops (\$25), software for student use specific to the courses, exams and assessments (\$152.50), and clinical placement services connected to clinical rotations and a related scheduling database through an affiliated third-party organization (\$750).
PA2 Spring Course Fee (Year 2 PA Only)	Spring Semester	Covers standardized patients (\$12.50), skills workshops (\$25), software for student use specific to the courses, exams and assessments (\$152.50), and clinical placement services connected to clinical rotations and a related scheduling database through an affiliated third-party organization (\$750).
PA2 Summer Course Fee (Year 2 PA Only)	Summer	Covers standardized patients (\$12.50), skills workshops (\$25), software for student use specific to the courses, exams and assessments (\$152.50), and clinical placement services connected to clinical rotations and a related scheduling database through an affiliated third-party organization (\$750).
PA3 Fall Course Fee (Year 3 PA Only)	Fall Semester	Covers standardized patients (\$12.50), skills workshops (\$25), software for student use specific to the courses, exams and assessments (\$152.50), and clinical placement services connected to clinical rotations and a related scheduling database through an affiliated third-party organization (\$750).
<b><u>Radiation Therapy</u></b>		
Rad Therp Fall Course Fee	Fall Semester	Covers VERT maintenance (\$40); Trajecsys reporting system enrollment fee (\$100) for MITS 405/605; standardized patients for clinical education courses (\$15)
Rad Therp Spring Course Fee	Spring Semester	Covers standardized patients for clinical education courses - MITS 439/639T (\$15)
Rad Therp Summer Course Fee	Summer	Covers Summer course fees needed for board exam materials in MITS 445T/645T

<b><u>Radiography</u></b>		
RAD1 Fall Course Fee for Omaha Students (Year 1 RAD Only)	Fall Semester	Covers fees for the myClinicalExchange software application for clinical rotations at Children's Hospital (\$79), Clover Learning/Rad Boot Camp 14-mo. subscription fee for board preparation (\$115), N95 fit testing (\$75) for MITS 315R, purchase of lead markers (\$35), and access to Complete Anatomy, an interactive virtual anatomy atlas (\$50)
RAD1 Fall Course Fee Non-Kearney, Non-Omaha Students (Year 1 RAD Only) (formerly named RAD1 Fall Course Fee for non-Omaha Students)	Fall Semester	Covers fees for the Clover Learning/Rad Boot Camp 14-mo. subscription fee for board preparation (\$115); purchase of lead markers (\$35), and access to Complete Anatomy, an interactive virtual anatomy atlas (\$50)
RAD1 Fall Course Fee for Kearney students (Year 1 RAD Only)	Fall Semester	Covers the following for MITS 315R: purchase of lead markers (\$35); fee for Clover Learning/Rad Boot Camp 14-mo. subscription fee for board preparation (\$115); fee for N95 fit testing (\$75); and access to Complete Anatomy, an interactive virtual anatomy atlas (\$50).
RAD1 Spring Course Fee (Year 1 RAD Only)	Spring Semester	Covers ASRT student memberships for MITS 402R (\$35) and Skilitics 6-mo. subscription of Desktop Practice (\$260). Skilitics is an immersive radiography simulation platform.
RAD2 Fall Course Fee (Year 2 RAD Only)	Fall Semester	Covers Clover Learning/Rad Boot Camp subscription fee (\$115) for board preparation for Radiography students.
RAD2 Spring Course Fee (Year 2 RAD Only)	Spring Semester	Covers Spring course fees for Kettering Board review (\$175) for MITS 407R
<b><u>LABORATORY FEES</u></b>		
<b><u>Clinical Perfusion</u></b>		
Perfusion1 Fall Lab Fee (Year 1 CPE Only)	Fall Semester	Covers annual lab costs for transducers, tubing, other miscellaneous supplies and simulator equipment repair/maintenance for CLPR 502.
Perfusion1 Summer Lab Fee (Year 1 CPE Only)	Summer	Covers summer lab fees for supplies including syringes, gloves, masks, needles, sharps containers (\$50); perfusion equipment (\$250); perfusion disposables, such as Custom Perfusion Tubing Packs, Venous Reservoirs, Oxygenators, Tubing Clamps, IV Fluids/Drugs, Point of Care Lab Cuvettes, Point of Care Lab Liquid QCs (\$475); and animal care charges (\$300) for CLPR 701.
<b><u>Cytotechnology</u></b>		
CYTO1 Fall Lab Fee	Fall Semester	Covers glass slides, cover slips, gloves, plastic aprons, and other lab supplies for 701
CYTO1 Spring Lab Fee	Spring Semester	Covers glass slides, cover slips, gloves, plastic aprons, and other lab supplies for 714
CYTO1 Summer Lab Fee (Year 1 CYTO only)	Summer	Covers glass slides, cover slips, gloves, plastic aprons, and other lab supplies (\$60) and microscope cleaning/maintenance (\$150) for CYTO 714, 715, 717. Also includes an accrual for cameras for student microscopes and microscope replacement on a cyclical basis.
CYTO2 Fall Lab Fee (Year 2 CYTO only)	Fall Semester	Covers glass slides, cover slips, gloves, plastic aprons, and other lab supplies for CYTO 713, 718, 719, 720. Also includes an accrual for cameras for student microscopes and microscope replacement on a cyclical basis.
<b><u>Diagnostic Medical Sonography</u></b>		
DMS Fall Lab Fee	Fall Semester	Covers standardized patients (\$305) and scan lab supplies, such as gel, EKG leads, disposable towels, disinfecting wipes, and gloves (\$65) for MITS 412S/612S and MITS 440S/640S
DMS Spring Lab Fee	Spring Semester	Covers standardized patients (\$305) and scan lab supplies, such as gel, EKG leads, disposable towels, disinfecting wipes, and gloves (\$65) for MITS 402S/602S & MITS 450S/650S

DMS Summer Lab Fee	Summer	Covers standardized patients (\$257) and scan lab supplies, such as gel, EKG leads, disposable towels, disinfecting wipes, and gloves (\$65) for MITS 452S/652S & MITS 460S/660S
<b><u>Medical Laboratory Science</u></b>		
MLS Fall Laboratory Fee	Fall Semester	Covers laboratory supplies (\$305) for MLS 407, 408, 409, 410, 411; and the MLS Technology & Software Licensing fee (\$138), which covers the MLS iPad leasing fee for use by students in the MLS lab and the ViewsIQ Panoptiq virtual microscopy licensing fee, which provides access to the web-based viewer for students.
MLS Spring Laboratory Fee	Spring Semester	Covers the MLS technology & software licensing fee (\$138) for MLS 417 & 445, which pays for the MLS iPad leasing fee for use by students in the MLS lab and the ViewsIQ Panoptiq virtual microscopy licensing fee, which provides access to the web-based viewer for students.
<b><u>Occupational Therapy</u></b>		
OTD1 Fall Lab Fee	Fall Semester	Covers ADL lab expenses and the lease expense for the Village Flats apartments in Kearney and the Davis Global Center apartments and the furnishing of linens, utensils and furniture (\$72), PPE (\$5), Lab Instructors (\$129), and equipment depreciation expense for Dynamometers, Pinch Gauge, Sensory Objects (\$13).
OTD1 Spring Lab Fee	Spring Semester	Covers lab instructors (\$54) for OCCT 532; standardized patients (\$34) for OCCT 521; equipment replacement and maintenance costs (wheelchairs, ADL equipment) (\$20); and lab instructor for OCCT 550 (\$34). This fee also covers ADL lab expenses and the lease expense for the Village Flats apartments in Kearney and the Davis Global Center apartments as well as furnishings such as linens, utensils and furniture for OCCT 532 (\$55); and lab, splinting and activity supplies (\$25).
OTD1 Summer Lab Fee	Summer	Covers lab instructors (\$69) for OCCT 531; lab instructor for OCCT 551 (\$34); equipment replacement and maintenance costs (wheelchairs, ADL equipment) (\$30); ADL lab expenses and the lease expense for the Village Flats apartments in Kearney* and iEXCEL at the Davis Global Center as well as furnishings such as linens, utensils and furniture for OCCT 531 (\$55); and lab, splinting, ADL activity and hospital supplies (\$65).
OTD2 Fall Lab Fee	Fall Semester	Covers lab instructors (\$192) and lab, hospital, splinting and activity supplies (\$45) for OCCT 530; equipment replacement and maintenance costs (wheelchairs, ADL equipment) (\$30); Lab Supplies and supplemental materials such as gels, pads, etc. (\$35) for PHYT/OCCT510; and lab instructor for OCCT 552 (\$34). This fee also covers ADL lab expenses and the lease expense for the Village Flats apartments in Kearney and the Davis Global Center apartments as well as furnishings such as linens, utensils and furniture for OCCT 532 (\$55)
OTD2 Spring Lab Fee	Spring Semester	Covers a lab instructor for clinical skills training for OCCT 650 (\$34)
OTD2 Summer Lab Fee	Summer	Covers a lab instructor for clinical skills training for OCCT 700, 701, 702 (\$21)
OTD3 Fall Lab Fee	Fall Semester	Covers a lab instructor for clinical skills training for OCCT 651 (\$34)
OTD3 Spring Lab Fee	Spring Semester	Covers a lab instructor for clinical skills training for OCCT 713 (\$34)
PHYT 502 Fall Lab Fee for OTD1	Fall Semester	Covers standardized patients (\$60); Personal Protective Equipment (\$2); Range of motion supplies: 2 goniometers, drawstring bag, and tape measure (\$22); Equipment replacement/upkeep, including wheelchairs & assistive devices for gait/transfers & inclinometer replacement (\$20); and Linens and lab equipment repair/replacement (e.g., hi-lo tables, stools, chairs, benches) and gait belts (\$25).

<u>Physical Therapy</u>		
PT1 Fall Lab Fee (Year 1 PT Only)	Fall Semester	Covers Fall lab fees for HMS I: range of motion measurement supplies (goniometer, inclinometer, tape measure (\$22), mobility equipment replacement/upkeep including wheelchairs, assistive devices for gait/transfers (\$20), PPE (\$2); hourly salaries for standardized patients (\$65); linens and lab equipment repair and replacement, such as hi-lo tables, stools, chairs, and benches (\$10) and gait belts (\$15) for PHYT 502.
PT1 Spring Lab Fee (Year 1 PT Only)	Spring Semester	Covers PPE (\$2); linens, hi-lo table maintenance and repair for PHYT 505 (\$12); hi-lo table maintenance and repair, lab equipment (reflex hammers, cotton balls, monofilaments) for PHYT 512 (\$14); and linens, lab equipment repair & replacement, lab supplies, and PPE (\$18) for PHYT 575.
PT1 Summer Lab Fee (Year 1 PT Only)	Summer	Covers standardized patients for Integrated Clinical Readiness Assessment (\$40) for PHYT 562; PPE masks for students (\$2); standardized patients, replacement of consumable exercise equipment such as Theraband, weighted balls, straps, equipment upkeep of physioballs and footstools (\$16) and linens and lab equipment repair and replacement such as hi-lo tables, stools, chairs, and benches (\$10) for PHYT 509; linens, biomed, electrodes, iontophoresis patches/electrodes, ultrasound gel, unit maintenance/calibration, unit rentals, tape, gauze, alcohol wipes, lotion and tongue depressors for soft tissue mobilization and instrument assisted soft tissue mobilization tools for PHYT 510 (\$28); linens, hi-lo table maintenance and repair, maintenance and replacement of supplies for lab (resistance bands) for PHYT 604 (\$12).
PT2 Fall Lab Fee (Year 2 PT Only)	Fall Semester	Covers PHYT 605: linens, hi-lo table maintenance and repair (\$12); PHYT 610: linens, hi-lo table maintenance and repair (\$10); PPE and replacement and maintenance of equipment such as sphygmomanometers, incentive spirometers, single-use items such as mouth pieces for flow meters and straws for simulated lung disease activities (\$12); PHYT 616: replacement of consumable items such as alcohol wipes and maintenance of equipment such as air splints, vibration forks, cervical position test devices, etc. (\$26), and PPE, linens, hi-lo table maintenance and repair (\$12)
PT2 Spring Lab Fee (Year 2 PT Only)	Spring Semester	Covers PHYT 606: linens, tape for treatment techniques, exercise equipment, manual therapy equipment, hi-lo table maintenance, standardized patients for simulation (\$26); PHYT 611: replacement of consumable equipment/supplies like wound dressings, wound care products, compression bandages and dressings, scalpels, forceps, pigs feet, Doppler ultrasound gel, alcohol wipes, monofilaments, gloves, cotton tipped applicators, linens (\$37); PHYT 617: replacement of consumable equipment for sims, linens, maintenance of equipment (leg loops) and mat repair (\$10), skills assessment lab with community clients to replace community-based practical since the pandemic and a spinal cord injury lab with community client in attendance (\$11), and locomotor lab costs and PPE (\$19); PHYT 624: consumable supplies such as tape and splint material (\$17); PHYT 660: standardized patients for Integrated Clinical Readiness Assessment (ICRA) to include training and subs and copies of supplemental materials (e.g., grading rubrics, instructor notes for ICRA) (\$46). Also includes a \$10 fee for equipment repair/maintenance.
PT3 Fall Lab Fee (Year 3 PT Only)	Fall Semester	Covers PPE for students (\$2) and linens, lab equipment repair & replacement, including harnesses and HR sensors for PHYT 700 and 730 (\$10)



GCBA Anatomy for PT – Kearney Campus		Covers operating expenses, supplies, and donor expenses, relating to the anatomy lab at UNMC – Kearney campus for the PT program. Complete Anatomy Subscription (\$50) -- subscription software required for anatomy lab; Nebraska Anatomical Board for Donor Bodies (\$506); Anatomy Lab Kearney Supplies (\$185) -- buckets, first aid kits, scalpels, blades, and scalpel storage kits, wetting solution, guidebooks, biohazard bags, gloves, masks; Curriculum Software (\$15) -- articulate, kahoot, freepik; Travel to/from Omaha for Donor bodies (\$75); 3D Printed Anatomical Models New/replacement parts (\$2)
<b><u>Physician Assistant</u></b>		
PA1 Spring Lab Fee (Year 1 PA Only)	Spring Semester	Covers PHAS 630: Addition of lab assistants used for physical examination skills to keep an appropriate student-to-faculty ratio for a hands-on, interactive lab and student assessment (three lab assistants x \$75/hr. x 40 hours each = \$9,000/66 = \$136). PHAS 650: Addition of lab assistants used for physical examination skills to keep an appropriate student-to-faculty ratio for a hands-on, interactive lab and student assessment (two lab assistants x \$75/hr. x 30 hours each = \$4,500/66 = \$68).
PA1 Summer Lab Fee (Year 1 PA Only)	Summer	Covers PHAS 635: Lab assistants used for clinical skills to keep an appropriate student- to-faculty ratio for a hands-on, interactive lab and student assessment (three assistants at 40 hrs. each at \$75/hr. = \$9,000/66 students = \$136)
PA2 Fall Lab Fee (Year 2 PA Only)	Fall Semester	Covers PHAS 656: Lab assistants used for clinical skills to keep an appropriate student- to-faculty ratio for a hands-on, interactive lab and student assessment (two assistants at 30 hrs. each at \$75/hr. = \$4,500/66 students = \$68).
GCBA Anatomy for PA – Kearney Campus		Covers operating expenses, supplies, and donor expenses, relating to the anatomy lab at UNMC – Kearney campus for the PA program. Complete Anatomy Subscription (\$50) -- subscription software required for anatomy lab; Nebraska Anatomical Board for Donor Bodies (\$506); Anatomy Lab Kearney Supplies (\$185) -- buckets, first aid kits, scalpels, blades, and scalpel storage kits, wetting solution, guidebooks, biohazard bags, gloves, masks; Curriculum Software (\$15) -- articulate, kahoot, freepik; Travel to/from Omaha for Donor bodies (\$75); 3D Printed Anatomical Models New/replacement parts (\$2)

<u>Other Fees</u>		
<b>Additional Other Fees</b>		
CAHP Technology Fee	Fall/Spring Semester	Supports classroom technology for Bennett Hall on the Omaha Campus, the Health Science Education Complex on the Kearney campus, and other classrooms on the Omaha campus used by CAHP programs
DMS Simulation Support Fee (Kearney)		Covers simulation support for the DMS program in Kearney (Workstation Simulation Specialist – 10% FTE; Simulation & Clinical Skills Specialist 25% FTE).
OT Simulation Support Fee for OTD1 & OTD2 (Kearney)		Covers simulation support for the OT program in Kearney (Workstation Simulation Specialist – 10% FTE; Simulation & Clinical Skills Specialist 25% FTE).
PA Simulation Support Fee for PA1 (Kearney)		Covers simulation support for the PA program in Kearney (Workstation Simulation Specialist – 10% FTE; Simulation & Clinical Skills Specialist 25% FTE).
PT Simulation Support Fee for PT1 & PT2 (Kearney)		Covers simulation support for the PT program in Kearney (Workstation Simulation Specialist – 10% FTE; Simulation & Clinical Skills Specialist 25% FTE).
CAHP Tier I Clinical Education Placement Fee Fall semester only: MRI, CT, Radiography, DMS, Cyto		<p>This fee will offset some of the expense incurred placing students in clinical sites for experiential learning. Examples of the activities to be supported by the fee are developing new clinical sites, completing new and renewal affiliation agreements, scheduling student rotations, completing and documenting all pre-rotation compliance requirements including site-specific orientation and training tasks, background checks, immunizations, and EMR training.</p> <p>Tier I applies to students in the Magnetic Resonance Imaging, Computed Tomography, Radiography Diagnostic Medical Sonography, and Cytology programs. The fee is needed to support the rising cost of clinical placements due to increasing complexity and competition, expanding enrollment in the college, and the growing need to support students with ADA accommodations. The fee is based on the utilization of clinical education services provided by the college. Tier I represents the lowest cost level, for those programs with fewer annual clinical experiences, or whose students participate in experiences at a limited number and/or stable cohort of affiliated sites (largely Nebraska Medicine, for example).</p>
CAHP Tier II Clinical Education Placement Fee Fall semester only: MLS, Rad Tx, GC, OT, PT		<p>This fee will offset some of the expense incurred placing students in clinical sites for experiential learning. Examples of the activities to be supported by the fee are developing new clinical sites, completing new and renewal affiliation agreements, scheduling student rotations, completing and documenting all pre-rotation compliance requirements including site-specific orientation and training tasks, background checks, immunizations, and EMR training.</p> <p>Tier II applies to students in the Medical Laboratory Science, Radiation Therapy, Genetic Counseling, Occupational Therapy and Physical Therapy programs. The fee is needed to support the rising cost of clinical placements due to increasing complexity and competition, expanding enrollment in the college, and the growing need to support students with ADA accommodations. The fee is based on the utilization of clinical education services provided by the college. Tier II represents the mid-level cost, for those programs with more annual clinical experiences, and/or whose students participate in experiences at a larger number and less stable cohort of affiliated sites than Tier I programs. This fee will be fully implemented in academic year 2025, as noted with the initial proposal in FY24.</p>

<p>CAHP Tier III Clinical Education Placement Fee Fall semester only: MMN, PA, CPE</p>	<p>This fee will offset some of the expense incurred placing students in clinical sites for experiential learning. Examples of the activities to be supported by the fee are developing new clinical sites, completing new and renewal affiliation agreements, scheduling student rotations, completing and documenting all pre-rotation compliance requirements including site-specific orientation and training tasks, background checks, immunizations, and EMR training.</p> <p>Tier III applies to students in the Master's of Medical Nutrition, Physician Assistant and Clinical Perfusion programs. The fee is needed to support the rising cost of clinical placements due to increasing complexity and competition, expanding enrollment in the college, and growing needs to support students with ADA accommodations. The fee is based on the utilization of clinical education services provided by the college. Tier III represents the highest cost level, for those programs with the most annual clinical experiences, and/or whose students participate in experiences at largest number and ever-changing cohort of affiliated sites than Tier I and Tier II programs. This is the second year of three years, for the fee implementation period, as proposed in FY24. The final Tier III fee is projected to be \$555 per year in academic year 2026.</p>
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## College of Dentistry

Fee Name	Fee Description
Equipment Replacement Fund – Dentistry	These funds are used by the College to purchase and replace unrepairable equipment, worn out equipment, and equipment that has reached the end of its equipment life cycle.
Equipment Replacement Fund – Dental Hygiene	These funds are used by the College to purchase and replace unrepairable equipment, worn out equipment, and equipment that has reached the end of its equipment life cycle.
Technology Fee – D1, D2, D3, and D4 Students	These funds are used by the College to maintain the clinic electronic dental records (EDRs), pay annual licensing fees and software upgrades, buy new software and upgrades needed to support educational/course delivery and clinical instruction, and repair and replace College-owned hardware and peripherals.
Technology Fee – Dental Hygiene	These funds are used by the College to maintain the clinic electronic dental records (EDRs), pay annual licensing fees and software upgrades, buy new software and upgrades needed to support educational/course delivery and clinical instruction, and repair and replace College-owned hardware and peripherals.
Dental Instruments - Dentistry 1, 2, 3, and 4	These funds are used by the College in the management of all dental instruments, including inventory management, sterilization, packaging, distribution and calibration. Further, all dental material, supplies and biomaterials are purchased with this fund, as are auxiliary services such as the provision of clothing (scrubs), laundry, etc.
Dental Hygiene 3 Instruments and Dental Hygiene 4 Instruments	These funds are used by the College in the management of all dental hygiene instruments, including inventory management, sterilization, packaging, distribution and calibration. Further, all dental material, supplies and biomaterials are purchased with this fund, as are auxiliary services such as the provision of clothing (scrubs), laundry, etc.
DENTC Program Fee	Fees to support the resident specialty programs which include, but are not limited to, continuing education, conferences and seminars, clinical rotations, BLS and DEA license fees, scrubs, books and educational materials, national meeting expenses, pagers for on-call, program equipment and supplies, dues to professional organization, in-service and board exams, candidate interviews, research expenses, and official program functions.

DENTC International Fee		Fee to support visa transfer and program costs with include, but are not limited to, continuing education, conferences and seminars, books and educational materials, national meeting expenses, program equipment and supplies, dues to professional organization, board exams, candidate interviews, research expenses, and official program functions. We do not anticipate using this fee going forward due to limiting acceptance to our postgraduate training program to those that meet Nebraska licensing requirements.
Post Grad Orthodontics Fee		This fee is to support new technology for residency education and travel for the orthodontic residents to professional meetings.

## College of Medicine

Fee Name	Fee Description
GCBA 812 Neuroanatomy	The funds will be used to support the salaries, benefits, operating expenses and supplies of the anatomy lab.
GCBA 814 Neuroanatomy Lab	The funds are needed to support the salaries, benefits, operating expenses and supplies of the anatomy lab for the Master's in Medical Anatomy program.
GCBA 825 Histology (Master's in Medical Anatomy)	The funds are needed to support the salaries, benefits, operating expenses and supplies of the anatomy lab for the Master's in Medical Anatomy program.
GCBA 826 Histology	The funds will be used to support the salaries, benefits, operating expenses and supplies of the anatomy lab.
GCBA 830 Electron Microscopy	The funds will be used to support the salaries, benefits, operating expenses and supplies of the Electron Microscopy lab.
GCBA 832 Cell & Tissue Culture	The funds will be used to support the salaries, benefits, operating expenses and supplies of the anatomy lab.
GCBA 909 Gross Anatomy lab (Master's in Medical Anatomy)	The funds are needed to support the salaries, benefits, operating expenses and supplies of the anatomy lab for the Master's in Medical Anatomy program.
GCBA 913 Cross-Sectional Anatomy (Master's in Medical Anatomy)	The funds are needed to support the salaries, benefits, operating expenses and supplies of the anatomy lab for the Master's in Medical Anatomy program.
GCBA 924 Selected Problems in Electron Microscopy	The funds will be used to support the salaries, benefits, operating expenses and supplies of the anatomy lab.
GCBA Anatomy for PA – Omaha Campus	The funds will be used to support the salaries, benefits, operating expenses and supplies of the anatomy lab for the PA program.
GCBA Anatomy for PT - Omaha Campus	The funds will be used to support the salaries, benefits, operating expenses and supplies of the anatomy lab for the PT program.
Technology Fee – All Master's in Medical Anatomy (MMA)	The funds are needed to support the salaries, benefits, operating expenses and supplies of the anatomy lab for the Master's in Medical Anatomy program.
COM Anatomy and Neuroanatomy Fee (First semester of first year only)	The funds are needed to support the salaries, benefits, operating expenses and supplies of the anatomy lab for Medical Students anatomy program. This fee supports anatomy teaching activity in Phase I and Phase II of the Medical student Curriculum.
M-ID 532 Acute Care Training	Lab fee to operate expenses and supplies in the instruction of the J-Term program.
M-ID 711 Anatomic Dissection	The funds will be used to support the salaries, benefits, operating expenses and supplies of the anatomy lab.
M-ID 713	Fee covers the medical supplies used in the RPC Course.
PHAR 470/570 (PT and Nurses)	The funds will be used to provide course materials for the student academic studies.

PHAR 507 (PA, Clinical Perfusion)

PHAR 680/682 Pharmacy

COM Technology Fee

The funds will be used to provide course materials for the student academic studies

The funds will be used to provide course materials for the student academic studies

Covers costs related the technology required to give students access to computerized hardware and software programs to assist in their educational experiences in the histology lab, computer rooms, classrooms, and clinical skills lab. The technology is continually reviewed to provide the best educational options. This fee will provide the College the ability to give students access to these tools for the best possible outcomes.

## College of Nursing

Fee Name	Fee Description
NRSG 250 Principles of Care of Hospitalized Patient	Supports expenses related to skills/simulation labs, such as equipment and supplies, linen, payments to standardized patients, clinical lab practicum, telecommunications, and specialized personnel.
NRSG 312 Health Assessment Throughout the Life Course	Supports expenses related to skills/simulation labs, such as equipment and supplies, linen, payments to standardized patients, clinical lab practicum, telecommunications, and specialized personnel.
NRSG 314 Patient Centered Care I	Supports expenses related to skills/simulation labs, such as equipment and supplies, linen, payments to standardized patients, clinical lab practicum, telecommunications, and specialized personnel.
NRSG 334 Patient Centered Care Clinical II	Supports expenses related to skills/simulation labs, such as equipment and supplies, linen, payments to standardized patients, clinical lab practicum, telecommunications, and specialized personnel.
NRSG 412 Patient Centered Care Clinical III	Supports expenses related to skills/simulation labs, such as equipment and supplies, linen, payments to standardized patients, clinical lab practicum, telecommunications, and specialized personnel.
NRSG 413 Population-Centered Care	Supports expenses related to skills/simulation labs, such as equipment and supplies, linen, payments to standardized patients, clinical lab practicum, telecommunications, and specialized personnel.
NRSG 422 Patient Centered Care Clinical IV	Supports expenses related to skills/simulation labs, such as equipment and supplies, linen, payments to standardized patients, clinical lab practicum, telecommunications, and specialized personnel.
NRSG 607/807	Supports expenses related to skills/simulation labs, such as equipment and supplies, linen, payments to standardized patients, clinical lab practicum, telecommunications, and specialized personnel.
NRSG 619/819	Covers use of simulation and skills as well as standardized patients to enhance the curriculum and meet course objectives. Analysis of the anticipated expenses for consumable supplies, a portion of repair, replacement and/or upgrade of durable medical equipment, standardized patients, and salary and benefits of specialized personnel to support student learning has resulted in the per course laboratory fee requested.



NRSRG 620/820	Covers use of simulation and skills as well as standardized patients to enhance the curriculum and meet course objectives. Analysis of the anticipated expenses for consumable supplies, a portion of repair, replacement and/or upgrade of durable medical equipment, standardized patients, and salary and benefits of specialized personnel to support student learning has resulted in the per course laboratory fee requested.
NRSRG 623/823	Covers use of simulation and skills as well as standardized patients to enhance the curriculum and meet course objectives. Analysis of the anticipated expenses for consumable supplies, a portion of repair, replacement and/or upgrade of durable medical equipment, standardized patients, and salary and benefits of specialized personnel to support student learning has resulted in the per course laboratory fee requested.
NRSRG 624/824	Covers use of simulation and skills as well as standardized patients to enhance the curriculum and meet course objectives. Analysis of the anticipated expenses for consumable supplies, a portion of repair, replacement and/or upgrade of durable medical equipment, standardized patients, and salary and benefits of specialized personnel to support student learning has resulted in the per course laboratory fee requested.
NRSRG 627/827	Covers use of simulation and skills as well as standardized patients to enhance the curriculum and meet course objectives. Analysis of the anticipated expenses for consumable supplies, a portion of repair, replacement and/or upgrade of durable medical equipment, standardized patients, and salary and benefits of specialized personnel to support student learning has resulted in the per course laboratory fee requested.
NRSRG 628/828	Covers use of simulation and skills as well as standardized patients to enhance the curriculum and meet course objectives. Analysis of the anticipated expenses for consumable supplies, a portion of repair, replacement and/or upgrade of durable medical equipment, standardized patients, and salary and benefits of specialized personnel to support student learning has resulted in the per course laboratory fee requested.
NRSRG 668/868	Supports expenses related to skills/simulation labs, such as equipment and supplies, linen, payments to standardized patients, clinical lab practicum, telecommunications, and specialized personnel.

NRSRG 676/876	Covers use of simulation and skills as well as standardized patients to enhance the curriculum and meet course objectives. Analysis of the anticipated expenses for consumable supplies, a portion of repair, replacement and/or upgrade of durable medical equipment, standardized patients, and salary and benefits of specialized personnel to support student learning has resulted in the per course laboratory fee requested.
NRSRG 677/877	Supports expenses related to skills/simulation labs, such as equipment and supplies, linen, payments to standardized patients, clinical lab practicum, telecommunications, and specialized personnel.
NRSRG 678/885	Covers use of simulation and skills as well as standardized patients to enhance the curriculum and meet course objectives. Analysis of the anticipated expenses for consumable supplies, a portion of repair, replacement and/or upgrade of durable medical equipment, standardized patients, and salary and benefits of specialized personnel to support student learning has resulted in the per course laboratory fee requested.
NRSRG 688/888	Supports expenses related to skills/simulation labs, such as equipment and supplies, linen, payments to standardized patients, clinical lab practicum, telecommunications, and specialized personnel.
Distributive Learning Fee:	Distributive learning fee supports replacement, repair, and upgrade of distance education equipment and equipment to support learning in a virtual reality environment. Distributive learning fee also supports the salary and benefits of specialized personnel who support the delivery of courses across the 5 campuses of the College. Curriculum changes to Competency Based Education from accrediting body will require more cross campus engagement and support. Fee not to be charged to RN-BSN students who pay Online Course fee in lieu of distributive learning fee.
CON Technology Fee-Undergraduate & Graduate	Supports expenses related to classroom, testing center and learning technology, such as repair/upgrade classroom equipment, replacement/repair of clinical equipment, and specialized personnel to support instructional technology deployment, training, and use.

ATI Learning System – Levels 01-05 Fee:

The ATI Optimal RN package is utilized in the undergraduate program and embedded in the curriculum to prepare students for the NCLEX (licensing exam). The ATI products are continually enhanced using evidence-based information which correlates to student performance and leads to improved test scores and board pass rates for CON students. A review of other vendors was completed, but none have evidence-based solutions and similar product offerings. In addition, the current vendor provides excellent customer service. For these reasons, the decision was made to retain the current products and vendor.

Undergraduate study abroad exchange students are enrolled in one semester of College of Nursing courses. The exchange students do not utilize this software product as part of their course work because they do not sit for the national NCLEX licensing exam. Therefore, they are not charged this miscellaneous fee.

CON Undergraduate (Traditional and Accelerated) Course Fee:

Course fees will be used to pay the salary and benefits of a Clinical Placement Coordinator to seek and coordinate clinical sites for students to complete their clinical practica and Academic Success Coordinators at each of the five divisions across the state to provide students with additional supports to help them succeed academically and ultimately pass the licensure exam upon graduation.

CON Professional, Graduate, and PhD Course Fee:

Course fees will be used to pay the salary and benefits of a Clinical Placement Coordinator to seek and coordinate clinical sites for students to complete their clinical practica and Academic Success Coordinators at each of the five divisions across the state to provide students with additional supports to help them succeed academically and ultimately pass the licensure exam upon graduation.

CON Online Course Fee (RN-BSN Only)

The RN-BSN curriculum is delivered exclusively at a distance. This fee will cover \$31,500 of salary and benefits of instructional design technologists who provide support services for delivering courses and course content via video, electronic, and distance technologies for the anticipated 900 credit hours of enrollment.

## College of Pharmacy

Fee Name	Fee Description
Technology fee	The technology fee is for operating expenses for technology including ongoing software and hardware maintenance and expenses in the College of Pharmacy. Extensive technology hardware (e.g. a CAE video lecture capture system; McKesson pharmacy dispensing system) and software packages (e.g., the McKesson system) that have significant ongoing maintenance costs. In addition, this fee supports the student iPad program, which makes the curriculum paperless for students. This program requires additional technology hardware expenses such as an electronic device for students. Additional expenses include .50 FTE for a technical sim lab specialist.
Program fee	Supports course related expenses such as syllabi printing, student printing expenses, and copier expenses. Supports lab related expenses such as lab supplies and a portion of Administrative Staff support salaries.
Locker fee	Supports locker, locks, and maintenance
PHPR 659	This fee is required to access course content from the American Pharmaceutical Association (APhA), which is \$125 per student.

## College of Public Health

Fee Name	Fee Description
CPH 539/HPRO 895 Leadership & Advocacy	Covers the costs of three assessments completed by each student during the course. \$63 for MBTI Step II, \$25 for the TKI (Thomas Killmann Conflict Mode Instrument), and \$26 for the ISI (Influence Style Indicator).
COPH Distributive Learning Fee	Supports expenses related to distance education such as providing, repairing, and upgrading equipment and software; expenses, software and equipment to support learning in virtual reality environment; instructional technology services and specialized personnel and services to support distributive learning.
COPH Technology Fee	Supports COPH Academic Services FTE, expenses related to student development and opportunities, classroom and learning technology, such as replacement, repair, upgrade of classroom equipment, replacement and repair of equipment related to student research training, and specialized support for instructional technology deployment, training, and use.
CPH 528 Student Service Learning	Practice experience and internship fee: All professional students (MPH, DrPH, MHA) in the College must complete an applied practice experience or internship before graduation. Coordinating the required experiences requires approved affiliation agreements, learning contracts with the site preceptors, onboarding of preceptors, professionalism, coaching, and advising for students to prepare. The applied practice manager presently does the management of the experiences. As the COPH grows, it is impractical for one person to manage these requirements for all students. We anticipate significant growth in our DrPH (with the addition of a new concentration) and our MHA (with accreditation expected in the next year) enrollment. We must anticipate this growth and be proactive in growing our student services simultaneously. The proposed fee will not fully support the resources needed. Still, it will help offset additional support costs required to ensure an exceptional experience for our students and practice partners.

CPH 585 Student Service Learning

Practice experience and internship fee: All professional students (MPH, DrPH, MHA) in the College must complete an applied practice experience or internship before graduation. Coordinating the required experiences requires approved affiliation agreements, learning contracts with the site preceptors, onboarding of preceptors, professionalism, coaching, and advising for students to prepare. The applied practice manager presently does the management of the experiences. As the CPH grows, it is impractical for one person to manage these requirements for all students. We anticipate significant growth in our DrPH (with the addition of a new concentration) and our MHA (with accreditation expected in the next year) enrollment. We must anticipate this growth and be proactive in growing our student services simultaneously. The proposed fee will not fully support the resources needed. Still, it will help offset additional support costs required to ensure an exceptional experience for our students and practice partners.

CPH 798 Student Service Learning (\$50 per credit hour)

Practice experience and internship fee: Students enrolling in this course enroll for a range of 1-6 credit hours. All professional students (MPH, DrPH, MHA) in the College must complete an applied practice experience or internship before graduation. Coordinating the required experiences requires approved affiliation agreements, learning contracts with the site preceptors, onboarding of preceptors, professionalism, coaching, and advising for students to prepare. The applied practice manager presently does the management of the experiences. As the CPH grows, it is impractical for one person to manage these requirements for all students. We anticipate significant growth in our DrPH (with the addition of a new concentration) and our MHA (with accreditation expected in the next year) enrollment. We must anticipate this growth and be proactive in growing our student services simultaneously. The proposed fee will not fully support the resources needed. Still, it will help offset additional support costs required to ensure an exceptional experience for our students and practice partners.

## Graduate Studies

Fee Name	Fee Description
MEP 806 Technology Fee	Covers learning materials used in this course, including eModules created by A.D.A.M On-Demand. In total, we purchase eight eModules and they are priced at \$25 each.

## Others

Fee Name	Fee Description
<u>McGoogan Library Fees</u>	
Student Library Fee Per Credit Hour	A student fee of \$8.25 per credit hour is assessed to all UNMC students by McGoogan Library for purchasing library collections. Regardless of location, students can access McGoogan Library collections. Students enrolled in online programs have the same electronic access as students physically located on the different campuses.
Bindery Of Dissertations/Theses	Upon request, McGoogan Library will arrange for bound copies of student dissertations and theses. A fee of \$25 per copy covers the cost of binding and processing. The bound items can be picked up at the library, or mailed to the student for an additional fee of \$10.
<u>Student Success Fees</u>	
Student Access & Success Fee	Fall/Spring Semester The Student Access and Success Fees directs services to students through staffing (salaries and benefits) and programming (operating and event programming) efforts across wellness, mental health support, accessibility services, inclusion, financial aid, student life, and general academic success services. Through these efforts, students are provided with resources focused on helping them thrive into, through, and beyond their time at UNMC as a learner.
<u>Global Engagement</u>	
International Student Fee	Fall/Spring Semester This fee of \$50 for each session/semester is charged to any international student who is not a US citizen or Permanent Resident. The International Student Fee is to be charged for each term/semester that an international student is enrolled since the Office of Global Engagement must continuously maintain the student's SEVIS record. This fee will cover part of the cost of office staff that handle immigration advising on visa status, employment issues, mandatory immigration compliance and reporting, help with federal tax filing assistance, orientation programming and ongoing educational, cultural and social programming. Any student whose status officially changes to one of the exempt classifications is required to submit proof of that change to ISSS and the fee will not be assessed in subsequent semesters.