



**Center for Clinical and
Translational Research
Standard Operating Procedure**



Section: **Clinical Research Center**

Date Created: **March 3, 2008 replaces Pol-4**

Title: **Dress Code**

Version Date: **January 1, 2023**

SOP Number: **AD02**

PURPOSE: The purpose of this standard operating procedure (SOP) is to outline the dress code policy for the Clinical Research Center (CRC).

SCOPE: This SOP applies to all site personnel within the CRC.

PERSONNEL RESPONSIBLE:

Employees of the CRC should dress in a manner that enhances the patients, visitors, and community confidence in the organization's employees as highly competent member of a health care team, strongly committed to service.

It is vital that employees' dress support the safety, sanitation, environmental and business requirements of their position.

It is the responsibility of the leadership team to ensure that all employees comply with the dress code. Incidents of inappropriate dress are to be handled immediately and employees may be sent home to change.

Guidelines for appropriate dress for CRC:

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- The Clinical Research Center will follow the dress policy outlined in NM [HR09 Dress Policy](#).
- CRC branded clothing is acceptable in all roles.
- Denim may be worn on the first Friday of each month with the following guidance:
 - **Please make sure jeans are appropriate for a professional work setting (I.e. - no holes, etc...).**
 - **Clinic staff need to ensure they comply with all infection control guidelines.**
 - **Cannot be worn when seeing patients in clinic.**
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RESOURCES:

UNMC Policy: [#1008 Dress Code](#)

Nebraska Medicine:

- [HR09 Dress Policy](#)
- [HR16 ID Badge](#)



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Department Approval

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Date: 1/15/2023

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Date: 1/18/2023