



Professional Graduate Policy Addendum

Professional Graduate Students

Student Responsibilities

Students are responsible for understanding and following all policies of the College of Nursing and University of Nebraska Medical Center.

UNMC Student policies and procedures are found at [UNMC Student Handbook/Catalog/General Information](#).

Applicable sections include but are not limited to:

Academic and Professional Performance

Compliance

Financial Aid/Tuition/Fees

Registration/Records/Enrollment

Safety/Security

College of Nursing Policies and procedures are located at [UNMC Student Handbook/Catalog/College of Nursing/Student Policies](#).

American Nurses Association	Purpose/Details
ANA Code of Ethics	The Code of Ethics for Nurses with Interpretive Statements was developed as a guide for carrying out nursing responsibilities in a manner consistent with quality in nursing care and the ethical obligations of the profession.

UNMC Policy Name	Purpose/Details
Student Code of Conduct	Students at the University of Nebraska are members of an academic community in which academic integrity and responsible conduct are essential for the community to function. To ensure that students know what is expected of them, the University has adopted the Standards of Academic Integrity and Responsible Conduct.
Accommodation Policy (ADA Policy)	UNMC takes pride in its diverse population and is committed to providing all students the opportunity to take full advantage of its programs and facilities. In keeping with this philosophy, UNMC strives to eliminate architectural and programmatic barriers that may prevent qualified students with disabilities from obtaining an academic or professional degree. The ASC provides reasonable accommodations to students with disabilities and/or medical conditions an equal opportunity to participate in academic programs and to promote and facilitate the integration of students with disabilities into the mainstream of university academic life. Students in need of accommodations should reach out to the ASC as soon as possible to initiate the request, as accommodation are not retroactive in nature. However, the accountability and responsibility

	of accommodations is shared among faculty, students, administrators, and staff. Reasonable accommodations for students with disabilities are designed to provide equal access in a manner that does not compromise essential elements of academic programs.
Title IX Information	Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in education programs receiving Federal financial assistance. "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.
Deadly Weapons Policy	It is the policy of the UNMC to prohibit possession of deadly weapons on University property.

CON Policy Name	Number	Purpose/Details
Philosophy Statement	2.2	The nursing metaparadigm (human being, health, environment, and nursing) guides students and faculty in teaching and learning at all levels of nursing education at the College of Nursing.
Organizing Framework	2.3	The organizing framework illustrates the relationships between human beings and their health, the environment and professional nursing. The framework represents the College of Nursing's view of nursing and the ways faculty and students work together to enable students to enter into and advance the profession of nursing.
Attendance	5.1.2	Establishes guidelines for class attendance.
Student Responsibility to Provide Information	5.1.3	Establishes guidelines regarding the responsibility to inform the College of Nursing of changes in status in a timely manner.
Emotional Health Policy and Guidelines	5.1.4	Establishes guidelines for supporting the emotional well-being of all students.
Course Enrollment	5.1.7	Establishes minimum enrollment in courses and determines decision makers for enrollment issues.
Student Ratings of Instruction	5.1.8	Provides students an opportunity to have an impact on the quality of courses and instruction.
Proctors for Off Campus Testing	5.1.11	Provides guidelines for using proctors for off-campus examinations.
Access to Student Emergency Assistance/Educational/Development Funds	5.1.12	Provides emergency funds to students in need of financial assistance.
Background Checks Disclosure Statements	5.1.13	Establishes the requirement for background checks.
Undergraduate/Professional Graduate Student Disciplinary Appeal	5.1.14	Establishes a mechanism for formal student appeal of any charge(s) or disciplinary action brought against a student.
Student Formal Complaints and Formal Grievances	5.1.15	Students can provide formal complaints or formal grievances.
Technical Standards for Professional Graduate Nursing Program	5.3.1	Establishes criteria for application to and continuation in the professional graduate nursing program.

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Professional Graduate Student Classifications	5.3.2	Establishes classifications for admission and progression of professional graduate nursing students.
Admission for Master's Degree	5.3.3	Establishes criteria for admission to the MSN professional graduate nursing degree program.
Admission for Doctor of Nursing Practice Degree	5.3.4	Establishes criteria for admission to the DNP professional graduate nursing degree program.
Professional Graduate Grading System	5.3.6	Establishes the criteria for grades, quality points, incompletes and late assignments.
Leave of Absence and Deferral of Admission for Professional Nursing Graduate Students	5.3.7	Establishes the criteria for leave of absence and deferral of admission
Change of Specialty or Degree for Professional Graduate Nursing Students	5.3.8	Establishes the criteria for change of specialty or degree.
Transfer of Professional Graduate Courses	5.3.9	Establishes the criteria for the transfer of professional graduate courses from other institutions.
Evaluation of Professional Graduate Student Progression to Graduation	5.3.11	Establishes the criteria for the evaluation of student progression to graduation
Professional Graduate Nursing Student Academic Appeals	5.3.12	Establishes guidelines for appealing academic evaluations when a student can provide evidence the academic evaluation was prejudiced or capricious.
Compliance with Graduate Program Requirements	5.3.18	Establishes criteria for compliance and immunization requirements.
Student Use of Clinically Related Lab Supplies and Equipment	6.2.5	Establishes the criteria for the use of clinically related lab supplies and equipment. Provides definitions of consumable supplies and equipment.
Cancellation of Classes or Clinical Experiences	4.2.6	Provides guidelines for all campuses for class cancellation, arranging make-up of classes or clinical experiences during inclement weather.

Appendix Name	Letter	Purpose/Details
Student Complaint Procedure	Appendix C1	Details the procedure for a student to resolve a complaint or report a formal complaint against a student, faculty or staff member.
Student Grievance Procedure	Appendix C2	Details the procedure for a student to resolve a grievance or report a formal grievance against a student, faculty or staff member.
Procedures for Graduate and Professional Graduate Scholarship and Awards	Appendix Q	Provides procedures for applying for scholarships and assistantships, and provides a timeline for administration of scholarships and awards.
Proctoring Process for Off-Campus Examinations	Appendix V	Provides proctoring responsibilities for the course coordinator, student and proctor.
Professional Graduate Nursing Program Academic Appeals Procedure	Appendix W	Provides procedures for appeals of academic evaluations believed to be prejudice or capricious.