

The Global Glance

A Monthly Update from the Office of Global Engagement
December 2023



Visa/Immigration

Please share Social Security Number information with students and scholars arriving in November and December

As a reminder, it is UNMC policy that starting November 1 each year, UNMC Payroll will not issue “temporary” social security numbers for new hires who plan to start during these months, and they can only be added to payroll once the actual Social Security Number (SSN) is issued. The Social Security Administration processes applications the same throughout the year, but this period becomes important because the typical processing time for a new SSN is around 10-14 days and can sometimes be longer. Any new international student or scholar needing a SSN in order to start working must wait until their SSN is issued before they can be added to the payroll system, but only during this window at the end of the calendar year. Because of this, many departments will plan their scholar hiring dates to start after January 1, when payroll can resume generating a “temporary” SSN for hiring purposes once the scholar has applied for a number. New international students arriving in November or December for spring admission and who are supported by assistantship positions must also recognize that they cannot begin their on-campus employment until the SSN is issued.

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