

Promotion and Tenure Checklist

Use this checklist to verify your dossier for promotion and tenure includes all the necessary documents. **Note:** This checklist is strictly for your personal use; it does NOT get submitted with your dossier.

Transmittal Form (on yellow paper)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
CV (in proper format)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Narratives	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Chairperson Letter	Yes <input type="checkbox"/>	No <input type="checkbox"/>
External Letter	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Publication Copies	Yes <input type="checkbox"/>	No <input type="checkbox"/>